

# Guam Board of Nurse Examiners

**Thursday, February 8, 2024 at 3:00 PM**

Join Zoom Meeting: <https://us06web.zoom.us/j/81827332345?pwd=46rkTRQN4bAQuwldfVeUaoyeZL1hao.1>

Meeting ID: 818 2733 2345; Passcode: 300133

## MINUTES

Item		Discussion	Responsible Party	Reporting Timeframe	Status	
I	Call to Order	Chaired by: Greg Woodard	Chair	1513	Called to Order	
II	Proof of Publication	Guam Daily Post Ads 2/1/2024 and 2/6/2024	HPLO	1513	Confirmed	
III	Roll Call	<p><b>GBNE Members:</b>  <u>Physically Present at HPLO:</u> None  <u>Virtual Attendance:</u>  <input checked="" type="checkbox"/> Greg Woodard, APRN-NPC, AOCNP, Chair  <input checked="" type="checkbox"/> Anna Varghese, RN, DNP, Vice-Chair  <input type="checkbox"/> Charlotte Huntsman, GMRC, Public Member  <input checked="" type="checkbox"/> Philip John Calalo, DNP, RN, Secretary  <input type="checkbox"/> Brenda Manzana, LPN, Member  <input checked="" type="checkbox"/> Gia Ramos, RN, Treasurer</p>	<p><b>Other Attendees:</b>  <u>Physically Present at HPLO:</u>  <u>Virtual Attendance:</u>                      Nathan Tennyson, Asst Attorney General                      Z. Pecina, HPLO Administrator                      Rosemary Carman-HPLO                      Danilophilbert Bilong-HPLO                      Jasmine Almoguera – HPLO                      Lan McKay</p>	GBNE	1514	Quorum Established
IV	Election of Officers	<p><b>Nomination for Chair:</b>                      - A. Varghese nominated G. Woodard; 2<sup>nd</sup>: G. Ramos.  <b>Nomination for Vice-Chair:</b>                      - A. Varghese nominated PJ Calalo; 2<sup>nd</sup>: G. Woodard  <b>Nomination for Treasurer:</b>                      - P. Calalo nominated B. Manzana                      - A. Varghese nominated G. Ramos; 2<sup>nd</sup>: G. Woodard.  <b>Nomination for Secretary</b>                      - G. Ramos nominated A. Varghese; 2<sup>nd</sup>: P Calalo</p>	GBNE	1514		
V	Adoption of the Agenda	<i>Motion to adopt: G. Woodard; 2<sup>nd</sup>: A. Varghese</i>	GBNE	1523	Unanimously Adopted	
VI	Approval of Minutes	<i>Motion to approve: G. Woodard; 2<sup>nd</sup> A. Varghese</i>	GBNE	1523	Unanimously Approved	
VII	Treasurer's Report	G. Ramos reported that there is no report for this meeting.	G. Ramos	1524	No Report	

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VIII	Committee Reports	<b>Rules and Regulations (Proposed).</b> Asst AG Tennyson reported that the draft Rules and Regulations are still under review by the OAG. He stated that he is temporarily assigned to the GBNE. He hopes to provide feedback by the next meeting.	GBNE	1525	Noted
IX	Nursing Education	<b>A. UOG CNA Plan of Action.</b> A. Varghese reported that a preliminary review of the UOG Plan of Action have been completed and they look good. She stated that they have an opportunity to make changes as part of the Annual Report.	A. Varghese	1527	Noted
		<b>B. GCC CNA Plan of Action</b> A. Varghese reported that a preliminary review of the GCC Plan of Action have been completed and they look good. She stated that they have an opportunity to make changes as part of the Annual Report.			Noted
		<b>C. GMTC Plan of Action</b> A. Varghese stated that the GMTC Plan of Action has yet to be provided. HPLO submitted a request to receive the GMTC Plan of Action within two weeks; none received to-date. D. Bilong confirmed that students are currently receiving courses at GMTC. HPLO agreed to follow-up with GMTC. NOTE: The request for the GMTC Plan of Action was made in September 2023. Z. Pecina stated that GBNE has the authority to shut down the school if they fail to comply with the information requested by the GBNE, i.e., the GMTC Plan of Action. Students who have not completed the course will have to transfer to another school. The Chair suggested giving them a deadline until the next meeting. However, G. Ramos suggested suspending them if GMTC should fail to provide a response within 10 days to a GBNE request. A. Varghese supported G. Ramos' suggestion. <i>Motion to submit a letter to GMTC indicating that the GBNE will shut down GMTC unless it submits a Plan of Action acceptable to the GBNE within 10 business days: G. Ramos; 2<sup>nd</sup>: A. Varghese.</i>			Unanimously Approved a Course of Action; Send letter to GMTC
X.	Administrator's Report	Z. Pecina: welcomed Asst AG Tennyson and 4 <sup>th</sup> -year nursing students to today's meeting; announced a Public Health member still needs to be appointed to the Board; and reported that A. Varghese, C. Huntsman, and P. Calalo will be attending the NCSBN Mid-Year Conference.	Z. Pecina		
		<b>A. GBNE Complaints</b>			
		<b>1. GBNE-CO-20-007/1, 2, 3, 4, 6 &amp; 7 Received 9/16/20.</b> G. Woodard reported that this claim will be conducted through an outside investigation. Asst AG Tennyson agreed that more information is needed to determine if a violation exists. He suggested that maybe the complainant should be notified that the claim may be dismissed unless there is additional information against the complainee prior to consideration for dismissal. More investigation is warranted.	G Woodard		Independent review to be conducted.
		<b>2. GBNE-CO-23-001. Received 4/3/23.</b> Asst AG Tennyson stated that GBNE could consider a negotiated settlement, or an administrative hearing would be required. Z. Pecina reported that the nurse in question is currently not licensed; therefore, it would be advisable to make a determination on how to	P. Calalo		Tabled

Item		Discussion	Responsible Party	Reporting Timeframe	Status
		proceed. In either case, Asst AG Tennyson recommended that the GBNE document the action in the event another state board inquired about the applicant. HPLO will double check to determine if this individual was reported to the NPDB.			
		<b>3. GBNE-CO-23-002 Received 8/14/23.</b> G. Woodard reported that based on the January 2024 GBNE discussion the case has been referred to FL Board of Nursing, which is the licensee's home state of record. Motion to close the case: G Woodard; 2 <sup>nd</sup> : A. Varghese.	B. Manzana		Unanimously Closed
		<b>4. GBNE-CO-23-003 (A. Varghese) Received 10/25/23 (new).</b> A. Varghese stated that the complainant was regarding a co-worker who allegedly received prescribed medications through the mail since she was a traveling nurse in Guam. There were no indications of any violations of the Nurses Practice Act or the Rules and Regulations. <i>Motion to dismiss the case: A. Varghese; 2<sup>nd</sup>: G. Woodard.</i>	A. Varghese		Dismissed
<b>XI</b>	<b>Old Business</b>	<b>A. Pending Renewal Licenses.</b> 1. Kelly Neil, RN/APRN. NOTE: Nothing received from the CA Board of Nursing.	GBNE	1555	Tabled
<b>XII</b>	<b>New Business</b>	<b>A. LPN Scope of Practice</b>	GBNE	1555	Removed from the Agenda
		<b>B. NCSBN Disciplinary Guidelines</b>	B. Manzana	1555	Tabled
		<b>C. Hutton, Hazel, NNAAP Exam</b> R. Carman reported that there is disqualification email with criminal charges on police clearances; therefore, she wanted to dispute the decision. The misdemeanor was cleared by the court but not expunged. HPLO will send the information to GBNE for decision at the next meeting.	GBNE	1556	HPLO to send information to the GBNE
		<b>D. Conditional License</b> <b>1. Takai, Krystal.</b> Z. Pecina reported that the applicant has a criminal case that is pending, which was anticipated to be closed by December 2023/January 2024; however, the case is still open. So, her license was extended until April 2024.	GBNE	1600	Tabled
		<b>E. Lapsed Licenses.</b> Z. Pecina reported the license renewal deadline was extended to 31 January 2024. The following individuals did not renew their license. Therefore, they will be subject to reinstatement. <b>1. Legaspi, Rosan Gwenneth, RN</b> <b>2. Mangosong, Perla, LPN</b> <b>3. Maria Theresa G. Lopez, LPN</b> <b>4. Viray, Roi, RN</b> <b>5. Zadlo, Laurie, RN</b>	GBNE	1604	Noted

Item		Discussion	Responsible Party	Reporting Timeframe	Status
XIII	Announcements	A. Next Meeting is March 14, 2024 at 3PM	GBNE	1605	Set Meeting Date
XII	Adjournment	<i>Motion to Adjourn: G. Woodard; 2<sup>nd</sup>: G. Ramos</i>	GBNE	1605	Adjourned

Minutes Drafted by: FLAME TREE Freedom Center, Inc.

Date Submitted: 2/9/2024

Submitted by the GBNE Secretary:

Date:

Approved by the GBNE with or without changes: *Greg Woodard . APPROV-NPC, AOC-NF* Date: 3/14/24

Certified by or Attested by the Chairperson:

Date: